



Tennis-Tykes

Bringing the Love of Tennis to Your Tyke



Day School Class Policies

1. **Inclement Weather:** Occasionally we may experience severe weather that prohibits holding scheduled classes (such as ice storms). In this case a make-up time will be scheduled. If no make-up time is available with the school, a prorated amount will be credited back.
2. **Instructor Unavailability:** Occasionally the instructor may be unavailable for class due to illness or other unexpected occurrences. In these cases Tennis-Tykes will provide a suitable substitute instructor (approved by your school) or if none is available, class may be cancelled for that day. A make-up time will be scheduled. If no make-up time is available with the school, a prorated amount will be credited back.
3. **Missed Classes:** There is no make-up or credit for absences or missed classes except as specified above or below under the payment options.
4. **Payment:** Payment is due upon receipt of the invoice. Payment is your guarantee of the spot in class. Returned Check Fee: \$35
 - a. **Semester Payment Option:** Discount is given to those committing to the entire semester. There is no refund if enrollment is stopped by you, except in extenuating circumstances. These must be approved by and at the sole discretion of Tennis-Tykes. An email request must be submitted to info@tennis-tykes.com within 10 days of withdrawal. If approved, prior classes will be converted to the monthly rate and the balance refunded.
 - b. **Monthly Payment Option:** The monthly fee is broken down by the number of classes in the month, in most cases four, sometimes five. Tennis-Tykes may approve absences known well in advance. These requests should be submitted at the first of the semester. Classes are invoiced prior to the first of each month and due the first of each month. Classes renew each month for as long as your child attends the school until cancellation. Cancellations must be made by email 14 days or longer prior to the beginning of the month of cancellation, to info@tennis-tykes.com.

It is the intent of Tennis-Tykes to make lessons affordable and to be as accommodating as possible. Please understand that to make classes feasible, we must ensure that there is ample participation in each class from those enrolled.

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